



# Collection Notice

## Your privacy under the Marriage Celebrants Program

This document explains how the Attorney-General's Department (the department) will collect, store, use and disclose your personal information when you apply to be registered as a marriage celebrant under the *Marriage Act 1961* and the Marriage Regulations 2017, and in managing your information under the Marriage Celebrants Program.

The department is bound by the provisions of the *Privacy Act 1988*, including the Australian Privacy Principles (APPs). Your personal information will be handled in accordance with the department's obligations under this Act.

### Why is my personal information being collected?

Personal information is collected for the purposes of managing the Marriage Celebrants Program, including but not limited to, assessing applications to be registered as a marriage celebrant, managing the registration of marriage celebrants (such as monitoring ongoing professional development or conducting performance reviews), investigating complaints and imposing disciplinary measures on celebrants.

Personal information collected in this application and any supporting documentation you provide will be used to assess your application for registration and to manage your registration under the Marriage Celebrants Program. If the department does not collect your personal information for these purposes, we may not be able to process your application or manage your registration.

### How will my personal information be collected, used or disclosed?

In processing your application or managing your registration, the department may need to collect, use or disclose your personal information from or to the following parties:

- the Register of Marriage Celebrants on the Attorney-General's Department website
- any state or territory registry of births, deaths and marriages
- any celebrant association you may belong to
- any law enforcement authorities (for example, Australian Criminal Intelligence Commission, the Australian Federal Police and any state or territory police service)
- other areas within the Attorney-General's Department

- any religious body or organisation you belong to
- any training providers involved in providing your initial qualification or subsequent Ongoing Professional Development
- other government departments assisting the Attorney-General's Department in the conduct of its functions (for example, the Department of Immigration and Border Protection, Department of Foreign Affairs and Trade or the Commonwealth Director of Public Prosecutions)
- any other body where there is a legal obligation to do so (for example, responding to the direction of a court to produce documentation).

The following third-party providers assist the department with services in respect of the Marriage Celebrant Program and will have access to your personal information:

- ANZ Worldline provides payment collection services to the department. Their privacy policy is available here [Privacy Policy | ANZ Worldline](#) or you may request a copy from the department.

Each third-party provider accessing your personal information is required to comply with the *Privacy Act 1988*.

In accordance with Australian Privacy Principle 3, the department will generally only collect personal information with your consent.

## Overseas disclosure

The department is not likely to disclose your personal information to a person who is not in Australia or an external territory, unless the information relates to an overseas marriage issue.

If disclosure of personal information is made to an overseas recipient, the department must comply with obligations under Australia Privacy Principle 8. This includes taking reasonable steps to ensure that the overseas body will handle and protect your personal information in the same way that an Australian body would.

## Further information

The department's [Privacy Policy](#) explains how we handle and protect the personal information you provide us. Our Privacy Policy also explains how you can request access to, or correct, the personal information we hold about you, and who to contact if you have a privacy enquiry or complaint. If you require a hard copy of our Privacy Policy, please contact the Privacy Officer at [privacy@ag.gov.au](mailto:privacy@ag.gov.au).

If you have any questions regarding how the department handles your personal information in relation to the Marriage Celebrants Program, please contact the Marriage Law and Celebrants section at [marriagecelebrantssection@ag.gov.au](mailto:marriagecelebrantssection@ag.gov.au)